

Dean's Staff Awards

College of Education

Nomination Form 2008

Check **ONE** – a separate form must be completed for **each** nomination:

- Dean's Award for Outstanding Professional Staff
- Dean's Award for Outstanding Clerical Staff
- Dean's Award for Outstanding Support Staff
- Dean's Award for Outstanding Service
- Dean's Staff Leadership Award

NOMINATION DEADLINE: MONDAY, MARCH 24, 2008

NOMINEE INFORMATION: (Please print)

Name _____

COE Department _____

NOMINATOR INFORMATION: (Please print)

Name _____

Phone number _____ Nominator Category: student faculty staff

Nomination Statement (reason for nomination) – attach separate sheet.

How has the nominee's job performance met the criteria? Please submit a brief (no more than two typewritten single spaced pages) statement of nomination explaining why he/she has distinguished him/herself as a candidate for this award.

Share specific stories and anecdotes as appropriate. In addition, you may solicit up to three additional letters of support for your nominee from other employees and students (optional), and attach to this form.

All nominations will be kept strictly confidential

Signature _____

Please send the completed nomination form, along with the nomination statement to:

**Mike Hamrick, Interim Dean
College of Education
Ball Hall 215
Memphis, TN 38152-3570**